

TODAY'S DATE \_\_\_\_\_

# PATIENT REGISTRATION DAVID A. GROAT, D.D.S.

## PATIENT INFORMATION

|   |   |   |   |
|---|---|---|---|
| FIRST NAME                                    | MIDDLE INITIAL                                | LAST NAME                                     | NICKNAME OR PREFERRED NAME  |
| EMAIL   |   |   |   |
| ADDRESS                                       |   |   | BIRTHDATE   |
| CITY  | STATE   | ZIP   | <input type="checkbox"/> MALE <input type="checkbox"/> MARRIED<br><input type="checkbox"/> FEMALE <input type="checkbox"/> SINGLE |
| HOME PHONE <input type="checkbox"/> PREFERRED | CELL PHONE <input type="checkbox"/> PREFERRED | WORK PHONE <input type="checkbox"/> PREFERRED | SOCIAL SECURITY NUMBER  |

|   |   |  |                        |     |
|---|---|--|------------------------|-----|
| <b>IF PATIENT IS A MINOR, PROVIDE THE FOLLOWING</b>   | PARENT/LEGAL GUARDIAN FIRST NAME LAST NAME        | RELATIONSHIP TO PATIENT<br><input type="checkbox"/> PARENT <input type="checkbox"/> GRANDPARENT <input type="checkbox"/> OTHER <input type="checkbox"/> LEGAL GUARDIAN |                        |     |
|   | EMAIL ADDRESS                                     |  |                        |     |
|   | ADDRESS<br><input type="checkbox"/> SAME AS ABOVE | CITY   | STATE                  | ZIP |
| HOME PHONE <input type="checkbox"/> PREFERRED   | CELL PHONE <input type="checkbox"/> PREFERRED     | WORK PHONE <input type="checkbox"/> PREFERRED  | SOCIAL SECURITY NUMBER |     |
| WITH WHOM DOES THE CHILD RESIDE?<br><input type="checkbox"/> MOTHER <input type="checkbox"/> FATHER <input type="checkbox"/> BOTH <input type="checkbox"/> OTHER (PLEASE SPECIFY) _____ |   |  |                        |     |

## SPOUSE NAME

|   |   |  |
|---|---|--|
| SPOUSE NAME                                       | PHONE NUMBER <input type="checkbox"/> PREFERRED | CELL NUMBER <input type="checkbox"/> PREFERRED |
| ADDRESS<br><input type="checkbox"/> SAME AS ABOVE | CITY  | STATE      ZIP                                 |

## THE BIGGEST COMPLIMENT OUR PATIENTS CAN GIVE US IS THE REFERRAL OF FAMILY & FRIENDS

|  |                          |  |
|--|--------------------------|--|
| WHOM MAY WE THANK FOR REFERRING YOU? PLEASE PROVIDE FULL NAME  | ARE THEY A PATIENT HERE? | <input type="checkbox"/> YES<br><input type="checkbox"/> NO – CHOOSE BELOW |
| HOW DID YOU HEAR ABOUT OUR OFFICE?<br><input type="checkbox"/> OUR WEBSITE <input type="checkbox"/> BUILDING SIGN <input type="checkbox"/> YOUR EMPLOYER <input type="checkbox"/> MAILER/UNION HALL <input type="checkbox"/> PUBLIC EVENT<br><input type="checkbox"/> INSURANCE COMPANY <input type="checkbox"/> ONLINE SEARCH <input type="checkbox"/> SOCIAL MEDIA <input type="checkbox"/> DENTAL CENTER EMPLOYEE _____ |                          |  |

## IF YOU HAVE DENTAL INSURANCE, PLEASE PROVIDE THE FOLLOWING & YOUR INSURANCE CARD

| PRIMARY CARRIER               | SECONDARY CARRIER  |
|-------------------------------|--|
| INSURANCE COMPANY NAME        | INSURANCE COMPANY NAME   |
| INSURANCE PHONE               | INSURANCE PHONE  |
| EMPLOYER NAME                 | EMPLOYER NAME  |
| EMPLOYER PHONE                | EMPLOYER PHONE   |
| PRIMARY INSURED NAME          |  |
| BIRTH DATE                    | RELATIONSHIP TO PATIENT  |
| INSURED INSURANCE I.D. NUMBER | GROUP NUMBER   |
| INSURED SOCIAL SECURITY       |  |
| IF STUDENT, COLLEGE NAME      | <input type="checkbox"/> FULL TIME<br><input type="checkbox"/> PART TIME |

**FINANCIAL INFORMATION** CIRCLE ONE:    PRIVATE PAY    PRIVATE INSURANCE    EMPLOYER INSURANCE

# PATIENT REGISTRATION

## ACKNOWLEDGEMENT & CONSENT

**Acknowledgement of Insurance Payment Authorization:** I hereby authorize and direct payment of the dental insurance benefits otherwise payable to me for services rendered, directly to David A. Groat, D.D.S. In the event that the insurance company misdirects payment to me, I understand that I am responsible to immediately remit such payments to David A. Groat, D.D.S.

**Acknowledgement of Financial Responsibility:** I agree to be responsible for payment of all services rendered on my behalf or my dependents. I understand that payment is due at the time of service unless other arrangements have been made. In the event payments are not received by agreed upon dates, I understand that either a 1-½% late charge (18% APR) or a \$15 late charge per late payment may be added to my account. I further agree to inform David A. Groat, D.D.S. of any address or phone number change within 30 days of such a change. In the event I fail to do so I authorize David A. Groat, D.D.S. to use all due means, including the use of credit history records, to ascertain my new address for billing purposes.

**Cancellation Policy:** I agree if I am unable to keep an appointment I will give 24 hours notice. If I fail to give 24 hour notice for cancellation or if I fail to show for an appointment it will result in the following fees:

**Hygiene Appointment.....\$50.00**

**Dental Appointment.....\$100.00**

\_\_\_\_\_ **Initial**

\_\_\_\_\_ **Initial**

**Notice of Privacy Practices:** I acknowledge that I have received the practice's Notice of Privacy Practices, which describes the ways in which the practice may use and disclose my healthcare information for its treatment, payment, healthcare operations and other described and permitted uses and disclosures, understand that I may contact the Privacy Officer designated on the notice if I have a question or complaint. To the extent permitted by law, I consent to the use and disclosure of my information for the purposes described in the practice's Notice of Privacy Practices.

**Acknowledgment of Dental Materials Fact Sheet:** I acknowledge that I have received and read the "The Facts About Fillings" prior to starting restorative dental work at David A. Groat, D.D.S.

\_\_\_\_\_  
PATIENT PRINT NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PATIENT/PARENT/RESPONSIBLE PARTY SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
RELATIONSHIP TO PATIENT